YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution   Kumbi College

- Name of the Head of the institution   Chandam Modhumangol Singh

- Designation   Principal

- Does the institution function from its own   Yes
  campus?

- Phone no./Alternate phone no.   8837457945

- Mobile No: 8729914319

- Registered e-mail   kumbicollege@gmail.com

- Alternate e-mail   info@kumbicollege.ac.in

- Address   Lairam Tolomba, Kumbi, Bishnupur

- City/Town   Kumbi

- State/UT   Manipur

- Pin Code   795133

2.Institutional status

- Type of Institution   Co-education

- Location   Semi-Urban

- Financial Status   Grants-in aid

- Name of the Affiliating University   **Manipur University**

- Name of the IQAC Coordinator   **Leichonbam Gopal Singh**

- Phone No.   **8787847138**

- Alternate phone No.   **7005581303**

- Mobile   **8787847138**

- IQAC e-mail address   **leichonbampal1@gmail.com**

- Alternate e-mail address   **kumbicollegelibrary@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   kumbicollege.ac.in

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.kumbicollege.ac.in/wp-content/uploads/2022/12/Academic-Calendar-2022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.42**	**2022**	**24/05/2022**	**23/05/2027**

6.Date of Establishment of IQAC   **10/02/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines   **No**

- Upload latest notification of formation of IQAC   No File Uploaded

9.No. of IQAC meetings held during the year   **23**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Seminar on Health and Mental Hygiene for students to cope with Pandemic situation.

Workshop on Implementation of NEP 2020 for improving Skill Enhancement Courses (SEC) and Vocational Addition Courses (VAC) to carrier advancement of faculties.

State Appreciation Award 2021 for overall development of the College.

Continuation of Moodle Learning Management System (LMS) as a blended mode to create a better learner-centric environment

Timely submission of AQAR.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Enhancement and up-gradation of digital resources	To enhance and upgrade digital resources the college conducts blended mode of learning environment.
Impart regular trainings to both teachers and students to improve distant learning environment.	All teachers and students are given special trainings to equip them for virtual mode of teaching/learning by the agency entrusted with the LMS Moodle (Spynex)
Preparation of IIQA and SSR for the upcoming NAAC assessment.	The process is undergo in full swing.
Renovation and Beautification of the College	The college revamps laboratories, classrooms, library, auditorium, ICT, and sports facilities regularly as infrastructural development. In addition, the campus also beautified and rejuvenated with strict adherence to green protocol.
Conduct Seminars/Workshops/Lecture series.	A series of seminars has been conducted with the participation of all the departments. The students and faculty members got a chance to learn about the new developments from all the significant disciplines/subjects.
Strengthening digitalised learning through improved ICT initiatives.	The college has installed Smart boards, Computers, and Wi-Fi facilities in classroom and library to strengthen digitized learning.
Initiating MOUs with other institutions and organisations.	The college has signed letter of intent in collaboration with 3 institutions and 2 MoUs with various external agencies under the guidance of IQAC.

30-12-2022 02:09:00

Reconstitution of Grievance and Redressal Cell.	The College reconstituted the Grievance and Redressal cell efficiently deal with the concerns of students and faculty members
Ensuring observance of Green protocol in College premises.	The adherence to green protocol ensures strictly in the college premises under the monitoring of IQAC. The Deputy Commissioner, Bishnupur District in the audit conducted by them, certified as Green College.
Participate orientation program for teachers to familiarize with their concerned subjects of learning	The faculties have been participating orientation on both virtual mode and face-to-face programs in their respective disciplines and made them aware about the scope of their concerned subjects of learning.
Ensure quality for teaching-learning process.	Several activities have been monitoring regularly by the concerned authority to ensure the smooth functioning of the departments.
Ensure collection of feedbacks and regular meetings.	IQAC ensured periodical collection of feedbacks to enhance quality in teaching-learning process also conducted meetings at regular intervals.
Ensuring real life learning through field visits/study tours.	IQAC encourages Field visits/study tours to help widen the scope of learning for the students.

13.Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	Kumbi College
• Name of the Head of the institution	Chandam Modhumangol Singh
• Designation	Principal
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Name	Date of meeting(s)
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14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	29/12/2022

15.Multidisciplinary / interdisciplinary

a) Delineate the vision/plan of institution to transform itself into a holistic multidisciplinary institution.

Response:

The College has provided B.A. and B.Sc. programs with multiple entries and exit option for a Certificate course after 1-year or a Diploma after 2-year or a Bachelor's degree after 3-year of study or a Bachelor's degree with Honours after 4-year of study in 17 disciplines.

b) Delineate the Institutional approach towards the integration of humanities and science with STEM and provide the detail of programs with combinations.

Response: Provides humanities and science with STEM to ensure the development of 17 disciplines including AECC, SEC, DSC, GEC, and VAC for a multidisciplinary environment.

c) Does the institution offer flexible and innovative curricula that includes credit-based courses and projects in the areas of community engagement and service, environmental education, and value-based towards the attainment of a holistic and multidisciplinary education. Explain.

Response: College offers the following flexible and innovative curricula.

- Study in Climate change, Conservation of wild life, and Sustainable development.
- Lessons in community service program, humanistic, ethical, constitutional, non-violence, citizenship values, life-skills etc.

d) What is the institutional plan for offering a multidisciplinary flexible curriculum that enables multiple entry and exits at the end of 1st, 2nd and 3rd years of undergraduate education while maintaining the rigor of learning?   Explain with examples.

Response:

- Entry 1st yr: Requirement is Secondary School Leaving Certificate.
- Exit 1st yr: At the end of 1st year, a Bachelor's certificate of completion of courses shall be award.
- Entry 2nd yr: Requirement is a Bachelor's certificate of 1st year.
- Exit 2nd yr: At the end of 2nd year, a Bachelor's diploma of completion of courses shall be award.
- Entry 3rd yr: Requirement is a diploma of 2nd years.
- Exit 3rd yr: On completion of 3rd year, a Bachelor's degree of completion of courses shall be award.

e) What are the institutional plans to engage in more multidisciplinary research endeavours to find solutions to society's most pressing issues and challenges?

Response: Plan to engage research scholars for undergraduate students for reviewing of qualitative research learning.

f) Describe any good practice/s of the institution to promote Multidisciplinary/interdisciplinary approach in view of NEP 2020.

Good practices:

- Design the curriculum within the approved framework to attain outcome based studies from teacher-centric to learner-centric.
- Approach with amenability to STEAM & Skill based job-oriented courses.

16.Academic bank of credits (ABC):

a) Describe the initiatives taken by the institution to fulfill the requirement of Academic bank of credits as proposed in NEP 2020.

Response:

- Provide for multiple entries and exit options with certificate/diploma/degree.
- Provide flexible move from one institution to another to have a multidisciplinary learning.

b) Whether the institution has registered under the ABC to permit its learners to avail the benefit of multiple entries and exit during the chosen programme? Provide details.

Response: The College is under process for registering the ABC to permit the benefit of multiple entries and exit option.

c) Describe the efforts of the institution for seamless collaboration, internationalization of education, joint degrees between Indian and foreign institutions, and to enable credit transfer.

Response: Presently, there is no provision for seamless collaboration and internationalization of education for credit transfer.

d) How faculties are encouraged to design their own curricular and pedagogical approaches within the approved framework, including textbook, reading material selections, assignments, and assessments.

Response:

- Attains learning outcome based studies from teacher-centric to learner-centric.
- Promote tutorial, practicum, e-resources and field-based learning for generic and specific skills.
- Collaborate with other institutions for exchange of ideas and envision research tracks.

e) Describe any good practice/s of the institution pertaining to the implementation of Academic bank of credits (ABC) in the institution in view of NEP 2020.

Good practices: Enroll and complete courses through SWAYAM and DIKSHA.

17.Skill development:

a) Describe the efforts made by the institution to strengthen the vocational education and soft skills of students in alignment

with National Skills Qualifications Framework

Response:

- Recognize the prior learning for allowing from non-formal to organized job market.
- Approve NOS/QPs as National Standards for soft skills training.

- Encourage logical decision-making, innovation, human & constitutional values, and life skills.

b) Provide the details of the programs offered to promote vocational education and its integration into mainstream education.

Response: Promote Yoga, Sports, Health Care, Ethics, and Culture to develop social, physical, and moral.

c) How the institution is providing value-based education to inculcate positivity amongst the learner that include the development of humanistic, ethical, Constitutional, and universal human values of truth (satya), righteous conduct (dharma), peace (shanti), love (prem), nonviolence (ahimsa), scientific temper, citizenship values, and also life-skills etc.

Response:

- Conduct debate, essay writing, extempore speech on theme communal harmony.
- Conduct yoga and physical fitness to raise students' physical and spiritual.
- Observe National & Regional Festivals to inculcate cultural values.
- Conduct cleanliness and hygiene program to provide an environment of no plastic.

b) Enlist the institution's efforts to:

i. Design a credit structure to ensure that all students take at least one vocational course before graduating.

Response:

Semester	VAC (Credit)	Course title chosen by the college

I	1 (2)	NSS
	2 (2)	Non-violence and World peace
II	3 (2)	Banking Services & Insurance
	4 (2)	Khulang eshei
III	5 (2)	Make-up Artist
	6 (2)	Stress Management
IV	7 (2)	Value of Games & Sports
	8 (2)	Floriculture & Landscaping

ii. Engaging the services of Industry veterans and Master Craft's persons to provide vocational skills and overcome gaps vis-à-vis trained faculty provisions.

Response: Provide to engage service of some Master Crafts for training our faculties to overcome the gaps in some vocational courses.

iii. To offer vocational education in ODL/blended/on-campus modular modes to Learners.

Response: College offers only on-campus mode of teaching in VAC.

iv. NSDC association to facilitate all this by creating a unified platform to manage learner enrolment (students and workers), skill mapping, and certification.

Response: Presently, the college has no plan to register in NSDC.

v. Skilling courses are planned to be offered to students through online and/or distance mode.

Response: Plan to offer at least 2-skill certificate course on SWAYAM.

c) Describe any good practice/s of the institution pertaining to the Skill development in view of NEP 2020.

Good practices: Provide skill development through its curriculum, electives, add-on courses, as well as pedagogical transactions to ensure the students in soft skills.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

a) Delineate the strategy and details regarding the integration

of the Indian Knowledge system (teaching in Indian Language, culture etc.) into the curriculum using both offline and online courses.

Response:

- Organize workshops on critical reading and writing for articulation, clearly & coherently.
- Recognize the importance of language, culture, and identity.
- Conduct debate & discussion to emphasize development of skills for communication ability.

b) What are the institutions plans to train its faculties to provide the classroom delivery in bilingual mode (English and vernacular)? Provide the details.

Response:

- Provide English communication skills and social interactions.
- Provide Manipuri Essay, Poetry, Novel, Drama, and Short Story.

c) Provide the details of the degree courses taught in Indian languages and bilingually in the institution.

Response: English Communication: Theory & Types, Listening, Speaking, Reading, and Writing skills. Manipuri Literature: Poetry, Prose, Grammar, and Composition.

d) Describe the efforts of the institution to preserve and promote the following:

1. Indian languages (Sanskrit, Pali, Prakrit and classical, tribal and endangered etc.)
2. Indian ancient traditional knowledge
3. Indian Arts
4. Indian Culture and traditions.

Response: College has an effort to understand the India's values, ideals, roles, and responsibilities for preserving and promoting the Indian ancient traditional knowledge, languages, arts, and culture with its historical perspective.

e) Describe any good practice/s of the institution pertaining to

the appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course) in view of NEP 2020.

Good practices: Conduct series of lecture programs to highlight Indian folk literature, mythology, religion, custom, festival, arts, and crafts in Manipuri medium as per the need.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

a) Describe the institutional initiatives to transform its curriculum towards Outcome based Education (OBE)?

Response:

- Focus on attainment and achievement of the students.
- Design to achieve for curricular interventions relating to undergraduate programs.
- Initiate to demonstrate the generic learning outcomes of all undergraduate programs.

b) Explain the efforts made by the institution to capture the Outcome based education in teaching and learning practices.

Response: Captures the outcome-based education such as time-constrained examinations, closed & open book tests, problem-based assignments, practical and project reports for observation of skills, oral presentations including seminar and viva voce.

c) Describe any good practice/s of the institution pertaining to the Outcome based education (OBE) in view of NEP 2020.

Good practices:

- Scientific mapping to program and course outcome
- Open certificate courses to supplement the existing gaps.
- Virtual application developed
- Assess projects and internship programs.

20.Distance education/online education:

a) Delineate the possibilities of offering vocational courses through ODL mode in the institution.

Response: Plan to offer two vocational courses on SWAYAM portals through ODL mode.

b) Describe about the development and use of technological tools for teaching learning activities. Provide the details about the institutional efforts towards the blended learning.

Response: Provides face-to-face and virtual mode on LMS MOODLE for the award of a Certificate/Diploma /Degree.

c) Describe any good practice/s of the institution pertaining to the Distance education/online education in view of NEP 2020.

Good practices:

- **Use of multi-media technology and ICT.**
- **Assignments as a tool for feedback and continuous assessment.**
- **Study skills for learners sharing of resources.**

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**649**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**858**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**462**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**222**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**90**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**112**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**16**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**103.686**
4.3 Total number of computers on campus for academic purposes	**35**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College uses the following well documented process for

effective curriculum delivery in results:

- As per the academic plan for the program, the college organizes class assignments, project works, e-resources, remedial classes, seminars, debates including interactive sessions.
- Each activity for effective curriculum delivery is being initiated, discussed, and implemented by concerning with the Principal, Academic Committee, and Governing Body with the support of the IQAC.
- Conduct of regular classes in both Arts and Science streams is as per a class timetable framed by the concerned HoDs under the strict supervision of the Principal.
- Subject teacher prepares course files, teaching plans & presentations, laboratory manuals after subject allocation for effective implementation of curriculum.
- Teachers use various teaching-learning aids like smart boards and slide projectors. Besides, yearly study tours, fieldwork, and other historically important sites to enrich the learning experience of the students.
- College obtains feedback on syllabus from the stakeholders. Reports are collected, analyzed and action taken for quality improvements.

College encourages the faculties to attend periodical Orientation Programs, Refresher Courses, Workshops, and Seminars conducted by the university and other academic institutions for acquiring knowledge and improvement of teaching practices.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our College strictly adheres to the academic calendar of the Manipur University for the conduct of continuous internal evaluation (CIE). The continuous internal assessment and evaluation helps to improve the quality of the student in attaining a degree. Before the commencement of the academic year, the college prepares and publishes academic calendar containing the relevant information regarding the teaching learning schedule

(working days), dates of internal assessment and semester examinations. The examination committee supervised and looks to conducting internal and external examinations as per academic calendar of the college. The syllabi for all the semesters are framed by Manipur University, which is strictly followed by the college.

The semester examinations of the University are conducted twice in every academic session, one in the months of May/June and another in November/December. The internal assessment evaluation includes the average attendance, classroom performance, and participation of the students in the extra-curriculum and co-curriculum activities. For internal assessmentconducted at the college, the concerned HoDs manage for setting of questions and time schedule in consideration with the rest of the members in the faculty. The Principal supervises all working processes. The performances of students in such assessment are well discussed for improvement.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

17

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

17

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The following efforts take up by college for integrating crosscutting issues.

Gender: Women empowerment, Crime against Women, Gender Equity is the some of the relevant gender issues prescribed by the Manipur University in the syllabus of undergraduate courses. Various workshops are conducted for the girls and encouraged them to take part in the programs to empower with mental and physical sustainability. Every year the college observed International Women's Day to highlight and acknowledge the women.

Professional Ethics and Human Values: To address this issue, the college has taught various personality development classes like creativity and innovation, professional ethics, and human values and structured to bring out the innate skill of every student, which are already included in the syllabus. These will help the students know about governance of the society and how their creativity and innovation can change the world for their personal and social growth.

Environment and Sustainability: Taking into account the acute problem of environmental pollution, the college is always alert to take up remedial measures by organizing awareness campaign and discussions from time to time. Mass tree plantations, waste disposal, rainwater harvesting, and beautification of the college are taken as, and when it needs.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

68

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

770

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

113

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College is encouraged to conduct a qualifying test for the students of XII standard in their optional subjects to level slow and advance learners at the time of admission to the first semester. The level of slow and advance learner of the college is assessed in general English and other optional subjects' knowledge proficiency by conducting of a qualifying test to boost up their self-confidence and the extent of familiarity. The overall mark obtained at the qualifying test is an indicator for slow and advance learners.

Slow Learners:

To counsel with additional teaching, eventually helps to attend class regularly.

To organize remedial class to clarify doubts and re-explaining of critical topics for improving performance.

To monitor the effectiveness of the tutorials for better results in the examinations, more regular attendance, participation in co-curricular activities, better discipline on campus and respectful relationship between teachers and students.

Advance Learners:

Encouraged to participate in various co-curricular activities

Encouraged to access additional study materials from the internet and motivated in projects/field works as per prescription by the university.

Provided with additional growth inputs like guest lecturers, and interactive sessions with successful alumni to motivate better career planning in their future.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4	**1**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- **The student centric method of teaching is the most approved pedagogy followed by all the faculties of this college.**
- **The College undertakes the following measures to help students to make development in their syllabus and improve their general academic knowledge and skills:**
- **To share e-mail and mobile numbers with the mentors so as a social network is established for developing a better discipline on the campus and respectful relationship between mentors and students.**

To participate in debate, quiz and ex-tempore speech for creating the student centric environment.

- **To participate in field study, project work and other value added activities.**
- **To promote usage of smart classes and power point presentations on various subjects.**

To participate in state and national level youth festivals and competitions.

To encourage in searching on web topic to cultivate independent learning.

To give task-based responsibilities for organizing cultural, sport

and NSS camps to make them leaders, organizers, and team players.

To guide in the various career-oriented courses, competitive examinations to make them aware about the recent trends in their disciplines

To encourage participating in different activities like blood donation camp, cleanliness and relief and disaster handling programs.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To fulfil the students demand for quality education a well and carefully designed ICT method can be a very powerful tool in the assessment of quality in Higher Education.

The following pedagogy used by the faculty members is aim to develop the creativity of information and communication technologies among the students:

- Classroom equipped with smart board are used by faculty members for providing an interactive platform with different forms of multimedia.
- Faculty members download websites available online and show those websites to the students providing experts insights on the subject.
- Free e-books available on the Internet are downloading by the faculty members and soft copies are provided to the students improving the access to the subject related content. Faculty members also use Wi-Fi connectivity in college as well as campus premises as and when required to solve subject related difficulties of students.
- Fully digitized library facility is available in the college premises. The teaching and non-teaching staff and students including alumni members access e-books and e-journals available on N-LIST- Inflibnet.

Faculty members conducted virtual/online classes through LMS

MOODLE as a learning tool during the period of COVID-19 Pandemic.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

90

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1026

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college conducts Internal Assessment Examinations for all courses throughout the semesters and adopts various methods to assess the students through continuous internal evaluation. For this, an Examination Committee has formed to supervise and coordinators of the committee are assigned with the task of conducting internal examinations.

The Internal Assessment Examinations are usually conducted which include question papers as per university pattern, timetable and seating arrangement of the students according to their register numbers. For these examinations, the students given the test papers to check whether they have rightly answered the questions and they are justly valued. The progress of the students discussed after the test in the Examination Committee meeting. The class teachers, overseen by the Heads of Departments and the Principal of the college, decide the allotment of marks. The final

continuous internal assessment marks displayed in the notice board.

The continuous Internal Assessment system gears toward mapping the individual capabilities of the students to identify the written expression, comprehensiveness, and accuracy of information. It takes into account of the student's progression and improvement over a period of time and performance parameters set by the respective departments.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College has an effective system of Grievance Redressal Cell to address the grievances of the students for the internal assessment marks announced by the college for every semester. The mechanism is transparent, time-bound, and efficient.

The facility for rechecking and re-evaluation of answer sheets is available in the examination committee. If the students concerned are not satisfied by, they meet the principal of the college.

Students are given sufficient scope for the redressed of their grievances to evaluation of different papers in the following manners:

- Students can ask for a photocopy of the test paper to check whether the paper is justly valued. In case, the evaluation found to be defective, the students are legally eligible under the university rules for the re-evaluation.
- College conducts internal assessments of students and the subject teacher rectifies the grievances with regard to the marks immediately.
- Internal marks recorded in a format as per the norms of the university and college.
- Final internal marks displayed on the notice board.

Class teachers are assigned for students to maintain a record of 75% of attendance and failing which the subject teacher has the right to reduce the internal marks.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

B.A. & B.Sc. Course Outcomes

To understand the knowledge of

- **Physical and Cultural Anthropology including pre-historic archaeology.**
- **Plant Physiology, Ecology, and Microbiology.**
- **Inorganic, Organic, and Physical Chemistry, which is an issue of environmental context.**
- **Computer networking, website designing, e-commerce, and software engineering.**
- **Indian and World Economy including monetary policy for participation in the global economic world.**
- **Elementary, Secondary, and Environment Education with work experience in different educational settings.**
- **Literary texts of poems, short stories, essays and to communicate the knowledge in English speak, read, and write.**
- **Geographical landforms, earth's interior, plate tectonics, folds, faults, earthquakes, and volcanoes.**
- **History and create awareness on the importance of historical site and cultural heritage.**
- **Science of food & nutrition that enhances the quality of life in human development.**
- **Original Manipuri culture and literary works.**
- **Algebra, Trigonometry, Calculus, Vector, Geometry, and Astronomy.**
- **Governmental structures processes in politics and its impact of public administration.**
- **Principles underlying in light, sound, electronics, and nuclear physics.**
- **Physiological concepts related to movement patterns, speed, endurance, and flexibility for sports.**
- **Set theory, Statistics measure, determinant and matrices, and computer programming.**
- **Animal physiology, histology, and be aware about fauna to**

conserve the ecosystem.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment in evaluation process: The Manipur University evaluates the students of this college in 100% total marks as external assessment in 3 years degree courses under semester pattern. The students enrolled in the college itself evaluate the courses offered by the college; at the same time observation of students' knowledge and skill of measurable course outcomes is evaluated throughout the year. The external and internalassignments given to the students with the purpose that student will refer the textbooks and reference books to find out the best answers and understand the expected objectives of the given assignments. The assignments given mostly aligned with program and course outcome of the respective subject. External examiner appointed by university evaluates the external assessment of theory and practical whereas the internal examiner assessed only practical in the semester examination. The concerned teachers of the college assessed the attainment level of course outcomes as well as evaluated the performances of students through internal assessment examination. The extracurricular activities are also central force for measuring with objective of identifying the attainment level of students in terms of inculcate the value of ethics among the students of the college.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

193

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.kumbicollege.ac.in/wp-content/uploads/2022/12/SSS-Report-2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

8

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

8

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College encourages regular engagement of students with neighborhood community for their holistic developments. Every Year, programs are organized under which students voluntarily participate in community based activities like planting tree saplings along the roadside, and on the college premises for maintaining healthy biological environment in and around the campus and the surrounding villages. This greatly helps to create awareness amongst the people about the role of clean environment in human health like blood donation and oral health camps. The College has a Legal Aid Clinic for exercising all the facilities provided by Legal Services Authority Act to the people. Various awareness programs like gender sensitization, legal right awareness, AIDS/HIV related problems, and empowerment of women are organized through the clinic of the college. The students of the college are always ready to sensitize towards social issues and remedies like domestic violence, child abuse, victims of violence and displaced persons and promotes cleanliness in all spans of life and common places/areas.

The activities listed above are indicators of the manner in which multiple issues of social, political, and economic significance dealt with in order to create sensitivity and understanding among students and contribute to balance development of their personality.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

172

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

8

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has its own adequate infrastructure and physical facilities in respect of teaching-learning process.

Classroom: There are adequate classrooms for students of both Arts and Science streams. The rooms are well furnished with white-boards, desks and benches, etc. Ventilation system is available in each room; electricity is also provided; ceiling fan is fit in many of the rooms. Students learn inside the classrooms in a sound environment.

Laboratory: Laboratory rooms are provided with necessary equipments and tools, chemicals, etc. depending on the need and demand subject-wise. In some of the subjects, both theory and practical classes are conducted in the laboratory rooms.

Computing equipments: Computing equipments in the college include Desktops, Laptops, Slide Projectors, Xerox machines, Smart boards, etc. These equipments are used in the academic and co-curricular activities as and when required.

Physical facilities: The college campus is enhanced by its own available physical facilities. The library as an aid to teaching-learning process; the girls' hostel provides accommodation to distant girl students; canteen, cycle shed and parking for students and teachers. Toilets for boys and girls and staffs, Indoor Stadium, Gym, Green House, Botanical Garden etc. are the existing facilities available at the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has an ample scope and adequate facilities for all round development of students particularly in the disciplines,

```
like culture, games & sports, and yoga.

Cultural Activities: The college has an auditorium for conducting
annual functions and various cultural programs. Faculties help the
students to participate and expose their talents in various
cultural activities on special occasions. The college also
organizes many competitions like dance, song and cultural
performances at the time of youth festivals and social gatherings.

Games and Sports: The college has also infra-structural facilities
for games and sports. The playground and an Indoor stadium are in
use by the students for practicing the sports events and others
activities. A medium-size playground sufficient for the outdoor
games, such as, Volleyball, Football and Indoor stadium are also
within the campus providing room for all sorts of indoor games
like Badminton, Table-Tennis which are well practiced and played
by the students.

Yoga Centre: With a view to cultivate the practice of meditation
for spiritual attainment, and developmental and physical health, a
yoga class is conducted at the college on certain days. A yoga
teacher instructs students the importance of yoga, its practices
following a schedule.
```

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

13.13859

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of the college is fully automated in the year 2021 with KOHA software 2020, an integrated library management system of INFLIBNET. The various housekeeping activities of the library such as data entry, issue and return and renewal of books, member login etc. are done through the software. The books are classified according to Dewey decimal classification. Online public access catalogue (OPAC) service also provided where the users can search the collection of books by title, author, publisher, etc. The books are being bar coded and the users are given unique barcode ID. Apart from the printed books the library having access to e-resource of N-list, which is a part of e-shodhsindhu consortium of INFLIBNET, where the users to access browse and download e-books, e-journals. A visitor's book is maintained to sign noting the time of entry and exit. The library has provided with internet & Wi-Fi

facility and also monitored by the CCTV cameras for strict surveillance. Minimum books on various subjects like English literature, Manipuri languages, pure and applied sciences, arts, history, social sciences etc., reference books, novels, journals, magazines, local and national papers are available at the library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.28998

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

63

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

As per the current trends, the college has major requirements of user access control over bandwidth consumption and differentiated policy control for management of internet users in the campus by the teaching and non-teaching staff members and students. The campus requires to access internet facility from classroom to library, to labs. So, the college has been providing its own IT facilities including Wi-Fi, LAN and availing to access internet to the students and staffs with a bandwidth of 30-50 Mbps speed and offers the advantage of e-mail, net surfing, up/down loading of web based applications.

The college has always been reviewing the current IT needs and accordingly and the internet bandwidth is upgrading from time to time. The plans and strategies for IT infrastructural development are the top priority as the college realizes the correlation between adequate infrastructure and effective teaching learning. At the beginning of the every academic session up-gradation of the existing infrastructure of IT is carried out for the software applications and UPS based on the suggestions from academic committee, computer technicians, and administrator after reviewing course requirements, computer-student ratio, and budget constraints and working condition of the existing equipments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

50

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.48503

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of Classrooms and Laboratory: The College management takes care of all the maintenance activities with the support of various monitoring committees. A group of grade-IV workers and sweepers of the college ensures the cleanliness of classrooms and replaced in case of damages in any of the items. All the lab-attendants bear the responsibility for neat & clean and do the calibration, repairing, and maintenance of lab-equipments and

keeps safety norms and record of accounts for Lab. Equipments.

Maintenance of Library and Computers: The library committee bears the responsibility to purchase books, Journals, and other materials as per the recommendations.

The rules and procedures of the library are as follows:

Library users have to register their details in the entry register, whenever they visit. The students can use the borrowed book up to 20 days time, and faculty members can use the books up to a semester. Valid ID card is mandatory for utilizing library services.

The computer in-charge looks after the maintenance of the computers, provides adequate antivirus software, and updated at regular intervals.

Maintenance of the Sports: The Games & Sports Secretary and Department of Physical Education takes responsibilities and necessary steps for the proper maintenance of sports facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**D. 1 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

11

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

4

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Kumbi College Students' Union, a body of elected students is consisting of following members.

Designation

Remarks

General secretary

One teacher in charge

Finance secretary

-do-

Games & Sport secretary

-d0-

Magazine secretary

-do-

Debate & Extension secretary

-do-

Social & Culture secretary

-do-

Boys Common Room secretary

-do-

Girls Common Room secretary

-do-

Duties & Functions: The elected 8 secretaries act as the executives of any affair pertaining to college development - academic, co-curricular and extracurricular activities during their term. Each secretary, during his/her period, proposes plans something, new and useful to the college, and for the betterment of students. Organization of study tour and excursion, publication of magazine, performance of social work and cultural programs, Literary meet, Sports activities etc. are some of the major items undertaken by the union.

Co-Curricular & Extra-Curricular Activities: The Union members, besides performing their normal duties and responsibilities, extend many services to the college and public. Some of the activities are Tree Plantation and Cleanliness Work, Cycle Rally, AIDS Awareness, Participation in cultural items such as Yuv-Awaz Gramin, Vikas Kaviyakram,Blood Donation, Free Distribution of Relief Materials to the needy in view of COVID-19 pandemic, and Organization of Special and National Events.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College is proud of having an alumni association formed by one-time students of the college, most of who are now serving somewhere holding prestigious posts. The association presently consisting of 40 members is administered by an executive body of 9 (nine) members for smooth functioning of the association.

Alumni contribution:

The Alumni Association is always keen for the wellbeing & development of the college. They have a sense of gratitude, devotion, and dedication for the college. There is always a gesture of moral or physical support in them in favour of the college. It is quite evident in the contribution they render to the college so far. Wherever there is a mass social work program organized by the college within the college campus, they voluntarily join such work. If important joint meetings are convened at the college meeting the opinion, suggestion and co-operation from all, the alumni members make it convenient to attend and participate the meeting giving their own views and opinion on the matter of discussion. In kind also, the association has contributed flower vases with flowers in them numbering 80 (eighty) and Dust Bins to the College in order to adorn and enhance the campus.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**D. 1 Lakhs - 3Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

Disseminating the higher education to students from the vulnerable section of society

Mission:

- **Transform students into rational human beings through literary, theoretical and scientific teaching.**
- **Make the student feel multi-cultural, multi-ethnic and multi-religious texture.**
- **Encourage students preserve sound physical and biological environment.**
- **Provide quality education to students by framing policies and programs.**

Nature of governance: The Governing Body delegates authority to the Principal who, in turn share it with the different levels of functionaries in the college. The HoDs, the conveners of various committees and cells along with the staff representatives play an important role in determining the institutional policies and implementing the same.

Perspective plan:

- Apply for grants from government and non-government sources.
- Extend and expand more classrooms, laboratories, auditorium, staffrooms etc.
- Improve scope and profile of the teaching-learning experience by using of ICT.
- Introduce and open new subjects and fill in more substantive vacant posts.

Participation of teachers in decision-making bodies:

- Discharge an important role in implementing the vision and mission of the college and to that endplay a proactive part in the decision-making process.

Determined admission criteria, examination modalities, library practices, various teaching learning innovation and other academic priorities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

As a matter of decentralization and participative management of the college affairs, the Principal, under the strict supervision of the Governing Body, adopts both teaching and non-teaching representatives as well as some of the sub-committees of the college. One case study of decentralization and participative management in the college is the inclusion of one teacher representative in the G.B. of the College in each term. Likewise, there are decentralization and participative management in various institutional practices such as - Pay structure and fixation; to fix and distribute pay; Examination sub-committee for conduct of examination affairs; Election sub-committee to conduct college student election. Teacher-in-charge is assign for each of the student's representatives for proper guidance and functioning of necessary programs from time to time.

The Following ways are the HoDs participate in the management process:

- HoDs oversee the teaching plans of Faculty members.
- Empower to make adjustment and allot teaching assignments & evaluation duties.
- Convene departmental meetings where the programs for the entire are decided.
- Take the lead in planning seminars, workshops, debates, and study tours.
- Conduct the parent-teacher meetings.

Oversee the paper-setting, evaluation marks of internal examinations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic Plan: The institution has a strategic plan in place to help it develop in a systematic, well thought out and phased manner.

- Apply for grants from government and non-government sources.
- Extend and expand of more classrooms, laboratories, auditorium, staffrooms etc.
- Improve scope and profile of teaching-learning experience through use of ICT.
- Introduce and open new subjects to filled in more substantive vacant posts.
- Achieve national and international recognition in the form of grants and awards.
- Mobilize funds and projects through alumni and other stakeholders.

Academic strategy: The college has recently opened honours courses in English, Botany, Chemistry, Home Science and Physics from the academic session of 2020-21 in addition to the already open nine departments.

Infrastructure strategy: The college planned to construct auditorium and inaugurated on 3 March 2021 after the completion.

Further library enhancement and up gradation, racks are installed and used by the librarian and staffs in the college library.

Aspects of activity successfully implemented:

Received grant from UGC and the same has utilized on Books & Equipments, Indoor Stadium and Extension Activities etc.

Received a grant from the Directorate of University and Higher Education, Manipur the same has suitably utilized for renovation.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College Governing Body is the chief administrative body functioning the sub-committees, cells, associations and clubs of the institution.

The following sub-committees efficiently functions in their concerned areas under the strict supervision of the governing body.

Name of the sub-committee/cell/club

Building Construction

Examination

Academic

Finance

Extension Activity

Sports & Cultural

Grievance Redressal Cell

Internal Quality Assurance Cell

Teaching & Non-Teaching Staff Association

Alumni Association

Eco Club and Red Ribbon Club

Youth Red Cross

Administrative Setup and Functions: The Secretary (GB) and the Principal form the nucleus of the administration with the members and representatives being the final authority in all financial matters. The Finance, Academic, Examination, and Construction committees take important decisions regarding the college developments. With the supports and functions by the various committee like sports & cultural the students of the college are participated in sports, co-curricular & extra-curricular and extension activities.

Service Rules, Procedures, Recruitment, and Promotion Policies: The Directorate of University & Higher Education amends the constitution and the rules of college from time to time. The recruitment rules for the teaching and non-teaching staffs are as per the eligibility criteria prescribed by the UGC. The college also strictly follows the Manipur Education Code regarding appointments, service rules, and procedures.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College has formulated welfare measures for both teaching and non-teaching staffs of the college. Some of the major items are - festival allowance, corpus fund, ex-gratia, etc.

Festival allowance: Ever since a long time, and even presently too, the college staffs suffer due to insufficient and irregular salary from the government. There is the problem of financial constraint during festival. To entertain and sustain the need of the staffs, the G.B from its own fund renders festival allowance in time as and when two situations arise. Corpus fund: As a major measure to console any staff on retirement/ superannuation, the college has installed a corpus fund from whatever source it could collect or raise from time to time for payment to staffs. The amount to be paid in the form of one time pension/consolidated pay shall base on the service and seniority of the staff concerned.

Ex-gratia: Besides, the college has another design to render financial help to any of the staffs who unluckily happens to die-in-harness. Such kind of financial support has given to the nearest person of the deceased in the family before solemnizing the Shradha (dead ritual) ceremony.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops

and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

28

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Governing Body and the Principal as administrators supervise all the staffs in teaching and non-teaching regarding their service to the college - attendance, conduct of classes, regularity and punctuality, integrity, moral obligation, co-curricular activities, etc. Based on such assessments, teachers as well as non-teaching staff dealt accordingly; they are highly appreciated acknowledging their service and contribution to the college.

Performance appraisal system for teaching and non-teaching staff: Every year the final year/outgoing students carry out campus evaluation survey of teaching and non-teaching staffs on the parameters of efficiency, cordiality, and overall helpfulness. The evaluation forms have seven criteria related to aspects of teaching on which the opinion of the students have sought. The Principal analyzes the duly filled in forms and the feedback thus obtained has judiciously addressed for the betterment of the teaching-learning process. In cases where laxity or lacunae is observed the teacher in question is counseled by the Principal and urged to improve his/her performance in the interest of professional up-gradation and better service-delivery to the students.

The performance appraisal system of those teaching and non-teaching staff members who have not fared well in the students' feedback is closely monitored.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College has established a mechanism for conducting both external and internal audits on the financial transactions year wise to ensure financial compliance. Audited Statement of Accounts regarding grants, donations and fees collected from the students, etc. are well-maintained year wise along with audited cashbooks, stocks registers for record and reference. The mechanisms used to monitor effective and efficient use of financial resources are as below:

- **Every financial year, principal submits a proposal on budget allocation, by considering the recommendations made by the HoDs to the management.**
- **College budget includes recurring and non-recurring expenses.**
- **The expenses will monitored by the finance committee as per the budget allocated by the management of planning board.**
- **The depreciation costs of various things purchased in the preceding years also worked out.**

All vouchers/account statements for the expenses incurred under different heads are thoroughly checked. The chartered accountant audits the accounts of the college regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, the report has sent to the management for review. These entire mechanisms exhibit the transparency maintained in financial matters and adherence to financial discipline to avoid defalcation of funds.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The GB of the college supervises mobilization of funds. Finance Committee, Academic Committee, and Advisory Committee are part of fund mobilization and utilization.

Policies for Mobilization of Funds:

•Mobilize grants for the improvement of infrastructure and knowledge resources and submits proposals to the relevant authorities.

•Welcome donations, memorial prizes, and endowments from staff members, local NGO'S, alumni, and guardians towards the prize and endowment funds.

Solicit MP local area development grants for the betterment of the college.

Mobilization and utilization of Resources:

- Utilize strip of land at campus has been transformed into a garden and a previously unused space has creatively constructed into a Canteen.

- Rooftop Solar Photovoltaic energy system and the Rainwater Harvesting system are use as open terraces effectively.

- Computer laboratory accommodates multiple related courses, the auditorium also used as lecture theatres, and the library functions as a composite knowledge resource centre.

Procedures for Resource Mobilization:

- Types and methods of resource mobilization are discussed in finance sub-committee meeting and are approved by the Governing Body of the college.

- Resource mobilization at its several levels along with its optimal utilization has carried out by the Finance sub-committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Practice 1- Guidance to Advanced and Slow Learners:

The college has adopted the policy for all newly admitted students to identify advanced learners and slow learners by following techniques:

1. Optional subjects test

2. English language skill test

3. Professional behaviour test

The performances in the above tests are reviewed to monitor their learning levels. Class teachers and mentors evaluate above data, categorize students as advanced and slow learners, and provide

them suitable guidance. Special programs organized and implemented for slow learners such as remedial coaching class counselling by mentor. At the same time, group discussions, debates, quizzes are organized for advance learners to develop creativity, and subject knowledge among the advanced learners.

Practice 2 - Structured Feedback for Review of Syllabus:

To provide the latest knowledge to our students, IQAC identifying the curriculum gap by collecting the feedback from our students, teachers, alumni, employers in structured feedback form for improving the syllabus, curriculum, and its enrichment.

The report of analysis of feedback has received from different stakeholders and report of analysis is prepared. As per the feedback collected from different stakeholders, curriculum gap is identified and to take actions against feedbacks college has conducted workshops and guest lectures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The vision of the institution being to impart quality education to students, there has been a tradition in the college to improve the teaching and learning process for better outcome. To make familiar with the changing trends in the society, the IQAC conducts periodical meetings with Academic committee, Examination committee, and HoDs throughout the academic year in the presence of the Principal and IQAC coordinator for reviewing and collecting the information on completion of syllabus and curriculum, internal assessments, seminars, workshops, debates, study tours, sports and cultural activities. The teachers and students are also interacted regarding the issues related to syllabus and curriculum, new teaching methods with ICT, which were, discussed earlier in the IQAC meetings.

Methodologies of operations: IQAC collects feedback from students on curricular aspects, teaching-learning methods, ICT tools, and institutional programs. Steps have taken to improve overall performance of the college by analyzing the feedback from the students. The IQAC consisting of academic committee, the principal, and a senior faculty, monitors and reviews teaching-learning and other activities of the college. The students encouraged implementation of feedback system to take the review of reliability of ICT facilities and quality enhancement in Syllabus & Curriculum in teaching-learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college shows the following steps for gender equity and sensitivity through various initiatives and actions in the campus.

- College provides equal admission facility to both boys and girls without any discrimination of caste, creed and religion.
- A separate common room has provided for the girl students with facilities like indoor games, first-aid-box, and newspapers.
- Separate washrooms are available for girl students and woman teachers are available with proper ventilation in the washrooms.
- College is monitor by CCTV cameras through day and night. This ensures that all female staff and students can move freely in the campus and feel assured that they are secure in all the time.
- A Student's grievance cell properly and judiciously administers any crisis created particularly among the girl students at the college campus.
- A Legal Aid Clinic has opened for availing free legal services to the weaker sections to minimize the crimes against women in the society and to maintain equality irrespective of caste, creed, and gender.

There are three units of NSS at the college, each having 100 volunteers in the ratio of 50:50 of boys and girls; Unit-II is under a female teacher as Program Officer.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College had been signed MoU with Kumbi Municipal Council, Kumbi for conducting management of wastes at the college campus.

Solid Waste Management: Solid waste generated from the college includes - degradable and non-degradable, such as paper, cartoons, fruit peels, vegetable left-over, dried leaves or plant clippings, glasses, plastics, carry-bags, bottles, containers, etc. Biodegradable wastes kept in separate bins are being use as natural fertilizers when decomposed to nurture the plants growing in and around the college campus. Non-degradable wastes, particularly the plastic ones, are collected by the Municipal van from the bins as and when required.

Liquid Waste Management: Liquid waste generated from the toilets and laboratories are disposed off through proper channel with sedimentation and dewatering.

E-Waste Management: All kinds of electronic waste such as battery cells and useless electric devices are given away to scrap dealers once or twice in a year.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available	D. Any 1 of the above

in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College takes immense care of and emphasizes on the following social activities based on culture, harmony, community development and integrity and patriotism.

- **Celebrated the Cultural Day to promote communal harmony on**

- the concept that social difference in physical attributes, skin colour, caste, creed, cultural and religious practices, etc. is not looked down upon.
- Observe Martyrs' and Independence Day on 13 & 15 August every year in honour of the departed patriots.
- Observe International Women's Day on 8th March and International Yoga Day on 21 June every year to impart spiritual, physical and moral values.
- NSS Day is observing on 24 September in every year for rendering services to the community.

- Rendered relief work to the victims in Terakhong areas in which some houses were destroyed by cyclone on 8 May 2018.
- Extended of a sum of Rs.150000/- & Rs. 110000/- towards the relief fund of CM, Manipur during the 1st & 2nd wave of Covid-19, on 16 April, 2020 and 9 June 2021 as a noble gesture.

- Organized 3-day food distribution program to localities during lock downs in 2020 & 2021 and provided accommodation facilities by opening quarantine centre at the Girl's Hostel.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The source of democracy totally depends upon the political consciousness level of the concerned citizens. To equip students with the knowledge, skill, and values that is necessary for sustaining ones balance between a livelihood and life by providing an effective, supportive, safe, and affordable learning environment. The students has inspired through participation in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people.

The awareness programs conducted by the college for the last five years are as follows:

- Awareness programs such as ban on plastics; cleanliness; Swachh Bharat; etc. by involving students and employees.
- Awareness programs on "Code of Conduct" of students and employees to establish policies that reflect core values.
- Vigilance awareness week on the theme "Integrity - A Way of Life" to spread awareness regarding sanitation, living standards, and knowing one's personality.
- Awareness programs on Beti Bachao, Beti Padhao, Jan Aandolan to serve the society.
- Lecture programs on "Ethical values, rights, duties and responsibilities of citizens on saving the environment".
- above awareness programs sensitize the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens that enables them to act as responsible citizen.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

International Women's Day: The college has been observing the International Women's Day on 8 March for realizing women's rights and important calls for both legal awareness and self-realization.

World Environment Day: The college observes 5 June as World Environment Day. It aims towards raising awareness and action for the protection of the environment.

International Yoga Day: The college observed on 21 June in order to spread the awareness about the importance of healthy body and mind is achieved while practicing yoga regularly.

Patriots' & Independence Day: The college observes 13 & 15 August as the Patriots' and Independence Day in memory of the heroes who had laid down their lives fighting the British.

Teachers' Day: The College observes 5 September as the birth anniversary of a great teacher, Dr Sarvepalli Radhakrishnan. This day is marked to tribute the contribution made by teachers to the society.

World AIDS Day: The college observes 1st December to dedicatedly raise awareness of HIV/AIDS and also to mourn for those who died due to the disease.

International Human Rights Day: To make the students in particular and the staffs in general aware about Human Rights, the college observes "International Human Right Day" on December 10.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

A GREEN KUMBI COLLEGE

Objectives: Educate the importance of conserving the environment.

Context: Become an environmentally conscious space with demands of limited natural resources.

Practice: Developed a campus having fruit-bearing and medicinal plants to make clean, green and eco friendly.

Evidence of Success: Campus has a compost-pit and rainwater harvesting system. Infect these initiatives to bring about significant changes; are bearing fruit and medicinal plants.

Problems Encountered and Resources Required: The campus remains open to all sides due to inadequate fencing as stray animals trespass for grazing frequently depending upon lack of fund.

Notes: Initiatives is must so that adopt measures to uplift the venture, which remains a challenge.

GENDER EQUITY - A RIGHTFUL DEMAND FOR GIRL STUDENTS

Objectives: Realize sensitization, sexual harassment, dowry system, personal hygiene.

Context: Concerns the rights and benefits, obligations and opportunity among the girl students.

Practice: Aims at curbing eve teasing and dowry system and

organize several productive programs for empowerment of women.

Evidence of Success: Participated in Mountaineering and Trekking adventure at Kullu Manali and National Integration Tours at Delhi.

Problems Encountered and Resources Required: Though the girl student's participation has increased, families of girls sometimes do not allow their participation in activities.

Notes: Organized awareness programs to uplift the physical and moral strength of girl students.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Principal under the strict supervision of the Governing Body adopts and implements quality based policy and plans, regulates and maintains an amicable and scholastic environment. Besides curriculum achievements, students are constantly encouraged to take active part in co-curriculum activities. The college in touch with alumni takes in the development works by extending physical and moral support to the younger students to bring them up perfect citizens in life. The teachers also fully committed to the mission for which utmost efforts has exercised at the best practical level. Consequently, because of the efforts of the teachers and alumni in their respective area students have been able to perform well in their carriers. A selected few, who have achieved culmination through education, are still worthy to mention.

Name Status Dr. M. Thoiba Asst. Prof. Dept. of Dance and Music, Manipur University Dr. Kh. Raju HoD, Forestry and Environmental Sciences, Manipur University M. Maniton Asst. Prof., Manipur University of Culture Dr. L. Sanjitkumar Deputy Director, Institutional Finance, Manipur Secretariat Kh. Indrakumar Head Master, (National Teacher Awardee), Upper Primary School Kh. Shyamacharan Lecturer of Art Education, D.I.E.T., Manipur Kh. Sushila Program Presenter/Narrator, AIR, Imphal M. Meghachandra Deputy Inspector of Schools, Govt. of Manipur

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

Future Plans of action for next academic year (200 words)

- **Construction & Extension of Administrative, Humanities, and Science Block.**
- **Improve library and IT Infrastructure by up-gradation of internet and Wi-Fi facilities.**
- **Provide to open post-graduate program in selective courses.**
- **Organize and participate in Cultural Fest/Event/Literary Meet, Games & Sports, Seminars, Workshops, Conferences, and Faculty Development Programs to improve and enhance the quality of the institution.**
- **Provide Meritorious Awards for student and special provision to stipend & scholarships for SC, ST, OBC, Weaker Sections, Differently able Person, and Minorities.**

- **Transform students into rational human beings through literary, theoretical, and scientific teaching to accept challenges in life and make them feel in multi-cultural, multi-ethnic, and multi-religious texture.**

- **Provide quality education to students by framing policies and programs for strengthening research and innovations.**
- **Develop a quality system for conscious, consistent, and programmed action to improve the academic and administrative performance towards quality enhancement of best practices.**

- **Conduct academic and examination committee meeting for analysis of internal assessment and university examinations and review teaching learning methodologies of operations and learning outcomes.**
- **Collect and analyze the feedbacks on curricular aspects, teaching learning methods and submit the action taken report in the academic committee meetings.**